

TUESDAY 1:30 P.M. JUNE 22, 1999

PRESENT:

- Jim Galloway, Chairman
- Ted Short, Vice Chairman
- Pete Sferrazza, Commissioner
- Jim Shaw, Commissioner
- Joanne Bond, Commissioner
- Amy Harvey, County Clerk
- Katy Simon, County Manager
- Madelyn Shipman, Assistant District Attorney

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the County Clerk called the roll and the Board conducted the following business.

**99-614 AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Galloway ordered that the agenda for the June 22, 1999 meeting be approved with the following changes:

- Delete item 9.0.8, Award of bid 2173-99 District Remediation Water Testing
- Correct item 10D, to the amount of \$155,994.00.

**PUBLIC COMMENTS**

Alfred Vandenberg, 11010 Broken Hill Road, Reno, placed a petition from residents opposed to the expansion at the airport on file with the clerk and stated that there is no current environmental impact report and the citizens are requesting one be conducted before any expansion is approved. He advised that Reno CAB added the word safety to the petition.

Sam Dehne, a Reno citizen, expressed concerns about the airport noise and about Reno Mayor, Jeff Griffith, alleging that the mayor has a conflict of interest concerning airport cargo.

**MINUTES**

On motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, it was ordered that the minutes of the May 11, and May 17, 1999 meetings, be approved. Commissioner Sferrazza abstained from voting on the minutes for May 17, 1999.

**99-615 ACCEPTANCE OF CASH CONTRIBUTIONS - WASHOE COUNTY LIBRARY REMODELING PROJECT - LAW LIBRARY**

Upon recommendation of Sandy Marz, Law Library Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that \$126,000 in cash contributions to be used for the remodeling project of the Washoe County Law Library, be accepted with the Board's gratitude and that the Comptroller's Office be directed to make the following changes:

Increase Account	Amount
89034D-5802 (donations)	\$ 26,000
89034G-4301 (federal contributions)	\$100,000

89034D-7880 (construction contracts) \$ 26,000

89034G-7880 (construction contracts) \$100,000

It was further ordered that the change orders totaling \$70,245 and the final project budget at \$1,301,359, be approved.

It was noted that \$26,000 was contributed by the Robert Z. Hawkins Foundation and \$100,00 was received from the Nevada State Librarian as part of the LSCA Grant. Ms. Marz publicly thanked the benefactors on behalf of the County.

**99-616 APPEARANCE - NATURAL RESOURCES CONSERVATION SERVICE IN RENO**

Katy Simon, County Manager stated that Bill Whitney, Community Development and Washoe County's Representative for this group, sends his regards and apologizes that he could not be here, as he is at a State Public Lands Meeting.

Mark Steffek and Terry Williams of the North Cal-Neva Resource Conservation and Development Council's gave an overview of the RC&D Program, in Northern Washoe County. Mr. Steffek stated that the Council is actually located in Alturas, California; that this program started in 1967 and comprises four counties, three in California, Modoc, Lassen and Plumas and the Northern portion of Washoe County; and that the program is federally funded. He further stated that the Council is made up of local grass-roots volunteers and has 19 due-paying sponsors and that their purpose is to improve the areas' economy, environment and living standards through different community development and rural development projects. Mr. Williams stated that their motto is "Making Things Happen", and that is what they constantly try to do.

Debra Hoffman, Area Resource Conservationist, stated they work very closely with the Washoe-Storey Conservation District on several projects with the County and other agencies.

**99-617 SEXUAL ASSAULT VICTIMS - MEDICAL CARE - PAYMENT- DISTRICT ATTORNEY**

Pursuant to NRS 217.280 to 217.350, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that payments with funds from the District Attorney's account designated Sexual Assault Victims Expenses be authorized for initial emergency medical care and follow-up treatment for 26 victims of sexual assault in an amount totaling \$11,958.88 as set forth in a memorandum placed on file with the Clerk from Vickie Wedow, Administrative Assistant, District Attorney's Office, dated June 2, 1999.

**99-618 RESOLUTION - RECOGNIZING 30 YEARS OF SERVICE TO WASHOE COUNTY BY THE PUBLIC DEFENDER'S OFFICE - PUBLIC DEFENDER'S OFFICE**

Upon recommendation of Michael Specchio, Public Defender, on motion by Commissioner Shaw, seconded by Commissioner Bond, which motion duly carried, it was ordered that a resolution read by Chairman Galloway recognizing the Washoe County Public Defender's Office for their contributions to this County on their 30th anniversary, be adopted and Chairman Galloway be authorized to execute.

**RESOLUTION**

WHEREAS, on July 1, 1969, in response to the United States' Supreme Court decision guaranteeing legal representation to indigent people accused of serious crimes, the Office of the Washoe County Public Defender opened; and

WHEREAS, at that time, the Office employed three attorneys, one investigator and three support staff and handled approximately 20 cases per attorney per year; and

WHEREAS, within five years the Office had doubled its staff; and

WHEREAS, today the Office employs 26 attorneys, who average 450 cases each per year; and

WHEREAS, the Office's attorneys currently appear before the Nevada Supreme Court, Washoe County District and Justice Courts, the Nevada Parole Board, Juvenile, Family and Child Support Masters, and at the Nevada Mental Health Institute;

and

WHEREAS, in 1998, attorneys from the Washoe County Public Defender's Office appeared an average of 90 times per day on behalf of indigent residents with cases pending in Washoe County; and

WHEREAS, in cooperation with the Washoe County District Attorney's Office, 1,849 criminal cases were resolved in 1998 through an early case resolution program, resulting in a savings to Washoe County of \$1,143,147.00; and

WHEREAS, in 1998 the two full-time attorneys handling appeals for the Public Defender's Office filed 126 appeals and 75 fast-track appeals, winning 22 of them; and

WHEREAS, in 1998 the attorneys from the Public Defender's Office went to trial 44 times, including nine murder cases, and won acquittals for their clients on eight occasions, including one of the murder cases; now therefore, be it

RESOLVED, in honor of the 30th Anniversary of the Washoe County Public Defender's Office, Thursday, July 1, 1999, is hereby declared as Washoe County Public Defender Day to recognize the vital role the Public Defender's Office plays in our community and society.

Chris Ferrari from Governor Guinn's office read a proclamation signed by Governor Guinn in honor of the Public Defender's Office and presented a plaque to Mr. Specchio.

Mr. Specchio, along with two members of his staff, Laura Biesler and Mazie Puzich, awarded Katy Simon, County Manager, a plaque designating her an honorary member of the Public Defender's Office.

**99-619 FISCAL YEAR 1998-1999 THIRD QUARTER SALARY SAVINGS ALLOCATION - FINANCE DEPARTMENT**

Upon recommendation of John Sherman, Finance Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the following account adjustments for the Fiscal Year 1998-1999 third quarter salary savings allocations be authorized and the Comptroller be directed to make the following transfers:

Reduce the General Fund salary and retirement accounts by \$1,132,592

Reduce the Health Fund salary and retirement accounts by \$40,000

Transfer \$1,172,592 to the Public Works Construction Fund, allocated as follows:

\$600,000 for construction of the Juvenile Justice Center; and

\$572,592 for acquisition of the non-public safety radio portion of the communication system upgrade.

**99-620 ACCEPTANCE OF REBATE/GRANT REVENUE AND AUTHORIZE UNBUDGETED CAPITAL OUTLAY FOR THE LIBRARY DEPARTMENT - FINANCE DEPARTMENT**

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that:

1. The rebate/grant revenue for the Library Department from the Federal Communications Commission in the amount of \$18,758 be accepted; and

2. Expenditures for unbudgeted capital outlay in the amount of \$18,700 by the Library Department for the purchase of computer equipment be authorized.

**99-621 CONTINGENCY TRANSFER - JUMBO GRADE CHANNEL RESTORATION PROJECT IN EAST WASHOE VALLEY - FINANCE DEPARTMENT**

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the following transfer for the Jumbo Grade Channel Restoration Project cost center in the Public Works Construction Fund be approved:

Transfer From:

Account	Account Description	Amount
001-1890-7328	Contingency	\$22,600

Transfer To:

Account	Account Description	Amount
092-920520-7105	Consulting Services	\$22,600

**99-622 GENERAL FUND AND PUBLIC WORKS CONSTRUCTION FUND APPROPRIATIONS TRANSFER - FINANCE DEPARTMENT**

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the following appropriation transfers be approved and the Comptroller's Office be directed to make the following adjustments:

Decrease			Increase		
Account	Account Descrip.	Amount	Account	Account Descrip.	Amount
092-920244-72053	Data Processing Hardware	\$ 649.40	092-920244-7620	Travel	\$ 649.40
092-920412-7849	Capital Outlay-Other	\$ 3,440.66	092-920412-7620	Travel	\$ 3,440.66
092-920412-7880	Construction Contract	\$ 1,513.44	092-9204152-7620	Travel	\$ 1,513.44
001-1601-7873	Arch. & Prof. Fees	\$ 1,172.71	001-1601-7620	Travel	\$ 1,172.71

**99-623 AUTHORIZE REIMBURSEMENT TO REGIONAL TRANSPORTATION COMMISSION - ADDITIONAL PAVING - EAST LAKE BOULEVARD - PUBLIC WORKS**

Upon recommendation of David Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the Regional Transportation Commission be reimbursed for the actual costs, not to exceed \$71,000, for additional pavement width on East Lake Boulevard to accommodate bicyclists.

**99-624 REQUEST TO INCREASE FY 1998/99 HEALTH CARE ASSISTANCE PROGRAM RATES FOR CLINIC, OUTPATIENT AND EMERGENCY ROOM SERVICES - SOCIAL SERVICES**

Upon recommendation of May Shelton, Director of Social Services, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that Ms. Shelton be authorized to reimburse for Emergency Room (ER), Outpatient, and Clinic services in the Health Care Assistance Program (HCAP) up to 100 percent of billed charges for the period of July 1, 1998, through June 30, 1999.

**99-625 ACCEPTANCE OF TEA-21 ACT GRANT - NEVADA DIVISION OF STATE PARKS - PARKS & RECREATION DEPARTMENT**

Upon recommendation of Rosemarie Etsminger, Administrative Assistant, through Karen Mullen, Director of Parks & Recreation Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the TEA-21 National Recreation Trails Act Grant in the amount of \$45,000, through the Nevada Division of State Parks be accepted and that the Comptroller's Office be directed to make the following account transactions.

Increase Revenue

92111G-4301 (Public Works-Mayberry Park Phase II, Federal Grant) \$45,000

Increase Expenses

It was noted that the grant is for a 1700 linear foot extension of the Mayberry Park River Pedestrian/Bicycle Trail.

**99-626 BUDGET TRANSFERS - PARKS DEPARTMENT GENERAL FUND OPERATING BUDGET - MAY CENTER OPERATING FUND**

Upon recommendation of Rosemarie Entsminger, Administrative Assistant, through Karen Mullen, Director of Parks & Recreation Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the Comptroller's Office be directed to reduce the Parks & Recreation Department General Fund Operating Budget and transfer the funds to the May Center Operating Fund Cash Account, as follows:

Decrease Parks Operating Budget Accounts:

Operations	Contracts 1404-7321	\$10,000
Rifle Range	R & M General 14056-7160	\$ 4,000
Aquatics	R & M Building 1421-7155	\$ 2,500
Aquatics	General Training 1421-7385	\$ 1,000
Aquatics	Uniforms 1421-7277	\$ 1,100
Infrastructure	Preservation 1409-7881	\$21,400
	Total	\$40,000
Increase May Center	Cash Account: 064-1001	\$40,000

**99-627 AFFIDAVIT OF WAIVER AND CONSENT TO REDISTRIBUTE SPECIAL ASSESSMENT DISTRICT NO. 21 (COLD SPRINGS WASTEWATER) ASSESSMENTS - WATER RESOURCES**

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that:

1. The Affidavit of Waiver and Consent to redistribute the SAD 21 Assessments be approved;
2. The Apportionment Report to redistribute the SAD 21 Assessments, be approved and Chairman Galloway authorized to execute; and.
3. The Manager of the Utility Services Division be directed to record the Affidavit with the County Recorder.

**99-628 WATER RIGHTS DEED - GENO O. AND VELDA ROSACHI REVOCABLE TRUST - WATER RESOURCES**

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the following action be taken regarding the Rosachi Parcel Map APN 045-300-01:

1. The Water Rights Deed for 2.02 acre-feet of groundwater rights from Permit 59042 between Geno O. Rosaschi and Velda Rosaschi as Grantors and Washoe County as Grantee, be approved;
2. Authorize the Chairman to execute the Water Rights Deed; and
3. The Manager for Utility Services Division be directed to record the Water Rights Deed with the County Recorder.

**99-629 ACCEPT WATER, SEWER AND RECLAIMED WATER FACILITIES FOR 17 PROJECTS - WATER RESOURCES**

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water

Resources, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the water, sewer and reclaimed water facilities associated with the following projects be accepted:

Water and Sewer Facilities

- 1. Eagle Canyon Subdivision, Units I and II
- 2. Juniper Trails Subdivision, Units 7-C and 7-D
- 3. North Springs Estates III Subdivision

Sewer Facilities

- 4. Peavine View Estates Subdivision, Unit IV
- 5. White's Creek Subdivision, Unit 2
- 6. Hunsberger School
- 7. Meadow Gate Subdivision, Unit 3
- 8. Green Springs Drive Parcel Map
- 9. Galena Junction Shopping Center
- 10. Merit Homes Parcel Map
- 11. Pine Tree Ranch Subdivision, Unit 6
- 12. Galena Terrace Subdivision, Units 4 and 5
- 13. Cottonwood Creek Estates Subdivision, Unit 3

Water Facilities

- 14. I.G.T. Facility
- 15. Advance Office Interiors
- 16. Warren Applicators

Reclaimed Water Facilities

- 17. Double Diamond Ranch Subdivision Unit 12-A

**99-630 PROPOSAL NO. 2066-98 - AUTOMATED PERMITTING SYSTEM - BUILDING DEPARTMENT**

Upon recommendation of Jess Traver, Building & Safety Director, and the committee that included Community Development Director, Bob Sellman, Public Works, Director, Dave Roundtree, Acting District Health Officer, Jim Begbie, Acting Fire Chief, Roy Slate, and Management Information Services Director, Matt Beckstedt, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that:

- 1) The proposal offered by Sierra Computer Systems, Inc., for the acquisition of an Automated Permitting System for the Building and Safety Department, Community Development Department, Public Works Department, Truckee Meadows Fire Protection District, and the District Health Department under Request for Proposal No. 2066-98, be accepted;
- 2) Chairman Galloway be authorized to execute the Agreement with Sierra Computer Systems, Inc;
- 3) The unbudgeted capital outlay for the computer hardware and related software necessary for the Automated Permitting System, be authorized;
- 4) The transfer from contingency in the amount of \$50,971.50 to fully fund this project, be authorized (as noted in the table below); and
- 5) The transfer of \$95,000 from the Community Development Department to the Automated Permitting System cost center within the Public Works Construction Fund, be authorized (as noted in the table below).

Transfer From

Account	Account Descrip.	Amount
001-1890-7328	Contingency	\$50,971.50
001-1151-7237	Personal Computer	\$95,000.00

Transfer To

Account	Account Descrip.	Amount
092-920253-7853	Capital Outlay-Other	\$50,971.50
092-920253-7853	Capital Outlay-Software Other	\$95,000.00

It was noted that the Building and Safety Department has an automated permitting information system for seven years, which is used to issue building permits, track the inspection history of the permits, and track the plan checking of building permit applications; that Code Enforcement, Business License and the Health District also use this system to track code enforcement, complaints, and issue business licenses; and that upgrading to a new system will allow other departments to automate permitting and improve service to the public.

**99-631 AWARD OF BID - OUTSOURCING OF THE WASHOE COUNTY UTILITY BILLING - BID #2150-99 - MIS DEPARTMENT**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 24, 1999, for Outsourcing of the Washoe County utility billing on behalf of the Management Information Services Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from:

Panda Inc.  
Sequoia Pacific Systems  
Standard Register  
JLH Incorporated  
Intraform, Inc.  
Coordinations Inc.

Reynolds & Reynolds submitted a "no-bid" Response, and Direct Business Systems and Moore Document Solutions failed to respond to the invitation to bid.

It was noted that although Panda Inc., submitted the lowest price to provide the outsourcing services, they have no previous experience with any comparable billing of this size or complexity, including OCR experience, and a site inspection by staff raised concerns regarding their production capability.

Upon recommendation of John Balentine, Purchasing & Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2150-99 for Outsourcing of the Washoe County Utility Billing on behalf of the Management Information Services Department be awarded to the lowest responsive, responsible bidder, Sequoia Pacific Systems in the amount of \$212.78 per thousand.

It was further ordered that the Purchasing and Contracts Administrator be authorized to execute a one year agreement with Sequoia Pacific Systems with an option to renew for two additional one-year periods.

It was noted that based on approximately 12,000 utility bills per month the estimated annual value of this award is \$30,640.32

**99-632 AWARD OF BID - REMODEL OF KITCHEN VENT HOOD SYSTEM - BID #2155-99 - SHERIFF'S OFFICE**

This was the time to consider award of bid, Notice of Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on March 26, 1999, for remodeling of kitchen vent hood system, on behalf of the Sheriff's Department Detention Facility. Proof was made that due and legal Notice had been given.

One bid, a copy of which was placed on file with the Clerk, was received from the following vendor:

Callanan Construction

Applied Metal Systems, Inc., Mt. Rose Heating & Air Conditioning, Nevada Heating and Air Conditioning, Ray Heating Products, and Sierra Air, Inc., failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that Bid No. 2155-99 for remodel of kitchen vent hood system for the Sheriff's Department Detention Facility be awarded to the sole bidder, Callanan Construction in the award amount of \$44,850.00.

**99-633 AWARD OF BID - LAW ENFORCEMENT UNIFORMS & ACCESSORIES - BID #2156-99 - JOINDER BID - SHERIFF'S OFFICE**

This was the time to consider award of bid, Notice of Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on May 13, 1999, for Law Enforcement Uniforms and Accessories, on behalf of the Sheriff's Office in joinder with the City of Reno. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Dick Bruhn, Inc.  
Silver State Uniforms  
Uniforms Inc.

Doug Helmer-Flying Cross submitted a "no-bid" response.

Upon recommendation of John Balentine, Purchasing & Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Bid #2156-99 for law enforcement uniforms and accessories, be awarded to the overall lowest qualified bidder, Silver State Uniforms, on behalf of the Washoe County Sheriff's Office, for an approximate award amount of \$326,000.00, over a two (2) year period, and on behalf of the City of Reno Police Department, for an approximate award amount of \$100,000.00 over a two (2) year period.

It was further ordered that Purchasing and Contracts Administrator be authorized to enter into a 2-year agreement with Silver State Uniforms commencing July 1, 1999, through June 30, 2201.

It was noted that prices shall not increase for the duration of the resultant agreement through July 1, 1999 through June 30, 2001, with the exception of increases from the manufacturer or distributor and that this exception shall only apply after June 30, 2000.

**99-634 AWARD OF BID - DOUBLE RACK NATURAL GAS OVEN - BID #2157-99 - SHERIFF'S OFFICE**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 24, 1999, for a new double rack natural gas oven on behalf of the Sheriff's Detention Facility. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

East Bay Restaurant Supply  
Economy Restaurant Fixtures  
High Desert Foodservice  
Superior Products  
Sysco Food Service of San Francisco  
US Foodservice

Heritage Food Service Equipment Inc. and Nevada Restaurant Supply submitted "no-bid" responses and Hobart Corporation, Johnnies Restaurant and Resco failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing & Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2157-99 for a new double rack natural gas oven on behalf of the Sheriff's Office Detention Facility, be awarded to US Foodservice in the award amount of \$22,237.24.

It was further ordered that all bids on Bid item #1A for the installation of the new oven be rejected as that was included in the the total cost of remodeling the kitchen vent hood system under Bid #2155.99.

It was noted that although Economy Restaurant Fixtures was the low bidder by \$261.76, the Detention Facility kitchen has elected not to accept Economy's bid because the manufacturer of the oven that they offered is a Hobart and Hobart ovens can only be repaired with Hobart parts, which can be costly and more difficult to obtain than universal parts.

**99-635 AWARD OF BID - JANITORIAL SERVICES WASHOE COUNTY ADMINISTRATIVE COMPLEX BLDG. "A" - BID #2163-99 - BUILDING & GROUNDS DIVISION**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 6, 1999, for Janitorial Services for Washoe County Administration Complex Building A, on behalf of Building and Grounds Division. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Best Janitorial Services  
Qual-Econ USA Inc.  
Sun West Bldg. Service of NV Inc.  
McNeil's Cleaning Services

C & W Cleaning Services, Mr. Clean Com. & Res. Cleaning, and Garlington's Cleaning & Gardening Care Service submitted "no-bid" responses and A-Jack's Office Cleaning, Nevada Star, Janitorial & Lawn Service, New Look Janitorial, General Resources Industries and Tahoe Sierra Services failed to respond to the invitation to bid. Able Janitorial Service and Universal Building Maintenance, Inc. were disqualified as they did not attend the walk-thru or make arrangements to see the facility.

Upon recommendation of John Balentine, Purchasing & Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2163-99 for Janitorial Services for Washoe County Administrative Complex Building A, be awarded to the lowest responsive, responsible bidder, meeting specifications, terms and conditions Best Janitorial Services in the amount of \$5,788.00 per month, for a total bid award amount of \$138,912.00, for a two year period.

It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a two year agreement with Best Janitorial Services for Janitorial Services W.C. Administrative Complex Building A, commencing July 1, 1999 through June 30, 2001 with one, two year renewal option.

It was noted that prices are to remain firm for the duration of the original agreement and that pricing for any renewal agreement

shall be subject to renegotiations between the vendor and the Purchasing Department.

**99-636 AWARD OF BID - SUN MICROSYSTEMS COMPUTER EQUIPMENT - BID #2169-99 - MIS DEPARTMENT**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 3, 1999, for Sun Microsystems Computer Equipment for the Management Information Services Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Acclaim Technology, Inc.  
NPA West  
CRA, Inc.

Advanced Systems Group, Avcom Technologies, Sun Microsystems, Inc., and The Computer Doctor of Reno failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing & Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2169-99 for Sun Microsystems Computer Equipment for the Management Information Services Department, be awarded to Acclaim Technology, Inc., in the total amount of \$49,363.00.

**99-637 AWARD OF BID - 50,000 POUND/4-POST SHOP HOIST - BID #2175-99 - EQUIPMENT SERVICES DIVISION**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 14, 1999, for purchasing a 50,000 pound/4-Post Shop Hoist, on behalf of Equipment Services. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Mohawk Resources Ltd.  
Municipal Maintenance Equipment (MME)

Air and Lube Systems, CPW Parts, Marshall-Newell and Sefac Lift & Equipment failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing & Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2175-99 for a new 50,000 pound/4-Post Shop Hoist on behalf of Equipment Services, be awarded to the lowest bidder meeting bid specifications, Mohawk Resources Ltd., in the award amount of \$59,500.00.

It was noted that although Municipal Maintenance Equipment (MME) was the low bidder, the Stertil-KONI hoist offered by MME is not acceptable because it does not meet the certification requirements of the bid.

**99-638 AWARD OF BID - JANITORIAL SERVICES WASHOE COUNTY JUVENILE PROBATION & WITTENBERG HALL - BID #2177-99 - BUILDING & GROUNDS DIVISION**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 17, 1999, for Janitorial Services for Washoe County Juvenile Probation & Wittenberg Hall on behalf of Building and Grounds Division. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Qual-Econ USA Inc.  
Sun West Bldg. Service of NV Inc.  
McNeil's Cleaning Services  
Universal Building Maintenance

Best Janitorial Services, Inc., and Mr. Cleans Commercial & Res. Cleaning submitted "no-bid" responses and A-Jack's Office Cleaning, General Resources Industries, Garlington's Cleaning & Garden Care, New Look Janitorial and Nevada Star failed to respond to the invitation to bid. Able Janitorial Service was disqualified.

Upon recommendation of John Balentine, C.P.M., Purchasing & Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that Bid #2177-99 for Janitorial Services for Washoe County Juvenile Probation & Wittenberg Hall on behalf of the Buildings and Grounds Division, be awarded to the lowest responsive, responsible bidder, meeting specifications, terms and conditions Qual-Econ U.S.A., Inc., in the amount of \$2,400.00 per month, for a total bid award amount of \$57,600.00, for a two year period.

It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a two year agreement with Qual-Econ U.S.A. Inc., for Janitorial Services for Washoe County Juvenile Probation & Wittenberg Hall commencing July 1, 1999 through June 30, 2000 with one, two year renewal option.

It was noted that prices are to remain firm for the duration of the original agreement and that pricing for any renewal agreement shall be subject to renegotiations between the vendor and the Purchasing Department.

**99-639 AWARD OF BID - WASHOE COUNTY EQUIPMENT SERVICES HEAVY EQUIPMENT SHOP REMODEL - BID #2178-99**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 19, 1999 for the Equipment Services Heavy Equipment Shop Remodel on behalf of Equipment Services.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

	Base bid	+ Alt. #1	+Alt. #2	Total
Sierra Builders	\$319,927	\$ 9,000	\$20,000	\$348,927
PCM Construction	\$321,770	\$23,099	\$ 4,229	\$349,098
Reno Construction Base	\$326,236	\$23,157	\$ 7,556	\$356,949
Q & D Construction	\$344,988	\$22,362	\$ 9,146	\$376,496
F. Evans Const. Inc.	\$345,724	\$22,338	\$ 9,375	\$377,437

Ron Schmidt, Reno Construction, was present to respond to questions and Mike Sullens, Purchasing and Contracts Department advised that two lower bids were received from Sierra Builders and PCM Construction, however their bids included subcontracted work by an electrical subcontractor, Hansen Electric, who failed to attend the mandatory pre-bid job walk.

Bob Hall, County Architect, stated that for most remodeling projects in the County, mandatory job walks are required for the general contractor and certain sub-contractors; that the sub-contractors are the ones that will be primarily responsible for the project; that the subject project is one where the facility has to be up and running during the entire construction process; and that it was important that all the sub-contractors understood the complexity of the job by physically seeing it in the field prior to bid.

Upon recommendation of John Balentine, Purchasing & Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the bid for the Equipment Services Heavy Equipment Shop Remodel, be awarded to the lowest responsive, responsible bidder, Reno Construction in the amount of \$326,236.00 for the base bid

remodeling, plus \$23,157.00 for add alternate #1, demolition and replacement of existing boiler, and \$7,556.00 for add alternate #2, painting of interior bays, for a total net award of \$356,949.00.

It was further ordered that the Purchasing and Contracts Administrator be authorized to execute an agreement for this work with Reno Construction, subject to the terms and conditions of the bid as awarded.

**99-640 AWARD OF BID - NEW 17,500# GVWR 4X4 CAB & CHASSIS WITH SNOW PLOW PACKAGE - BID #2179-99 - EQUIPMENT SERVICES**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on May 27, 1999, for one (1) new 17,500# GVWR 4x4 Cab & Chassis with Snow Plow Package on behalf of Equipment Services. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Western Truck & Trailer  
Downtown Ford Sales

Capital Ford, Inc. and Weaver Auto & Truck submitted "no bid" responses, and Fallon Auto Mall, Folsom Lake Ford, Jones-West Ford, Owens Ford Mercury, Philpot Motor Company and Southwest Ford & Jeep failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing & Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the bid for purchasing one new 17,500# GVWR Cab and Chassis with Snow Plow Package, be awarded to the low bidder, Western Truck & Trailer Sales, Inc., in the net amount of \$34,775.00.

**99-641 COOPERATIVE AGREEMENT - NEVADA DEPARTMENT OF TRANSPORTATION - CONSTRUCTION AND JOINT USE OF A SAND/SALT STORAGE SHED AT INCLINE VILLAGE - PUBLIC WORKS**

Upon recommendation of David Roundtree, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the agreement between Washoe County and Nevada Department of Transportation for the construction and joint use of a salt/sand storage shed at the Incline Village Maintenance Facility, Washoe County, Nevada, be approved and Chairman Galloway be authorized to execute.

It was noted that the County's share of the proposed construction is \$83,172.50.

**99-642 AWARD OF BID - INCLINE VILLAGE SALT DOME - (PWP-WA-1999-832) - PUBLIC WORKS**

This was the time to consider award of bid, Notice to bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on June 1, 3, & 7, 1999, for Nevada Department of Transportation (NDOT) and Washoe County to construct and use jointly an 82' diameter salt dome in Incline Village, Nevada.

Upon recommendation of David Roundtree, Public Works Director on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the bid for construction of the Incline Village Salt Dome be awarded to Campbell & Sons, Inc., contract in the amount of \$166,345.00; and that Chairman Galloway be authorized to execute the contract document upon presentation.

**99-643 AGREEMENT - PATRICK DOLAN PROFESSIONAL SERVICES - SHERIFF'S OFFICE**

Upon recommendation of Dennis Balaam, Undersheriff, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the professional services agreement between Washoe County (Sheriff's Office) and Patrick Dolan, concerning representing the Sheriff in certain labor matters in an amount not-to-exceed \$60,000.00, be approved; and Chairman Galloway be authorized to execute.

**99-644 AGREEMENT - DAVID M. BENNETT PROFESSIONAL SERVICES - SHERIFF'S OFFICE**

Pursuant to discussion at Caucus, present to answer questions for the Board in this matter were: Brian Mirch, Finance Department, Undersheriff Dennis Balaam, John Helzer, Assistant District Attorney, and Michael Specchio, Public Defender, all of whom requested that the contract be approved as Mr. Bennett continues to improve the efficiency and effectiveness of the County's criminal justice systems and courts.

Upon recommendation of Brian Mirch, Senior Administrative Analyst, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the contract between Washoe County and David Bennett concerning continuance of facilitating the Criminal Justice Advisory Committee, as well as implementation of jail population management plan and recommendations for improving efficiency and effectiveness of Washoe County's criminal justice system and courts, in the amount of \$76,000, be approved and Chairman Galloway be authorized to execute.

**99-645 AGREEMENT - GTE NETWORK SERVICES - 911 EMERGENCY RESPONSE ADVISORY COMMITTEE**

Rick Baruther, from the 911 Emergency Response Advisory Committee was present and advised that the minimum life expectancy for this software is around 5 years. Mike Sullens, Purchasing Department, was present to respond to questions.

Upon recommendation of the 911 Emergency Response Advisory Committee, on motion by Commissioner Sferrazza, seconded by Commissioner Short, subject to the condition that this matter would be re-bid in two years unless justification is presented to the Board for sole-sourcing, which motion duly carried, it was ordered that the agreement between Washoe County and GTE Network Services in the amount of \$155,994.00 for a pre-paid two-year maintenance contract, be approved.

It was noted that the agreement will provide a 7-day a week, 24-hour a day, 2-hour guaranteed response maintenance program for the 911 call taking equipment located at the Reno, Sparks and Incline Village Dispatch Centers

**99-646 SERVICE AGREEMENTS - CHOICES UNLIMITED, COMMITTEE TO AID ABUSED WOMEN, FAMILY COUNSELING SERVICES OF NORTHERN NEVADA, AND MEDSCHOOL ASSOCIATES NORTH - SOCIAL SERVICES**

Upon recommendation of May Shelton, Social Services Director, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the contract renewals for fiscal year 1999/2000 for the following organizations, be approved and Chairman Galloway be authorized to execute the agreements:

Choices Unlimited - \$60,000 for the provision of drug treatment services to child protective clients of Washoe County who are enrolled in the Family Drug Court Program.

Committee to Aid Abused Women - \$73,000 for the provision of services in connection with orders for protection against domestic violence as detailed in NRS 33.017 to 33.100 inclusive.

Family Counseling Service of Northern Nevada, Inc. - \$75,000 for provision of services for psychological examinations, substance abuse evaluations, counseling sessions and written treatment plans for families referred by Child Protective Services.

MEDSchool Associates North (SAINT) - \$35,000 for the provision of medical examinations and diagnosis of victims of child sexual abuse through the Sexual Assault Evaluation Clinic.

**99-647 DEED - BERNARD FAMILY TRUST RIGHT OF WAY ACQUISITION - PUBLIC WORKS**

Upon recommendation of James Gale, Sr., Property Agent, through David Roundtree,, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that the Agreement, Deed and Hold Harmless Agreement between Washoe County and Bernard Family Trust, concerning right-of-way acquisition for the Wedge Parkway Extension be approved and Chairman Galloway be authorized to execute.

**99-648 APPOINTMENTS TO WEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD**

Upon recommendation of Chairman Galloway, on motion by Commissioner Bond, seconded by Commissioner Sferrazza, which motion duly

carried, it was ordered that Andy Davis and Bill Welch be appointed to the West Truckee Meadows Citizens Advisory Board as West of McCarran Boulevard representatives, and Pat Nicholson be appointed as an at-large alternate representative with terms beginning July 1, 1999 and expiring June 30, 2001.

**99-649 AUTHORIZE POSITIONS - SUMMER YOUTH TRAINING PROGRAM - JUVENILE SERVICES**

Upon recommendation of Leonard Pugh, Director of Juvenile Services, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following positions to run the summer youth training program be approved.

- 3 Full/Time Temporary (10 weeks) Work Program Field Supervisors P715 \$13.28 hour (temporary)
- 18 Pooled Positions - Park Aides P785 \$5.15 hour (retained at min. wage)

It was noted that the youth in the Summer Youth Training Program will provide basic park maintenance services for a total of 10 weeks and that grant funding has been provided from PIC (Private Industry Council) in the amount of \$13,860.47.

**99-650 AUTHORIZE UPGRADE TO EXTEND VIDEO LINK - SHERIFF'S OFFICE**

Upon recommendation of Dennis Balaam, Undersheriff, on motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the expenditure of \$32,885.04 for the purchase of the items and services listed below, be approved:

- Two each 93-2033-001 dual video boards - cost \$4,000.00
- One each 93-2315-201 codec 3 BRI interface - \$8,950.00
- One each SP2089 network termination device - \$639.00
- One each SP2113-2 Peripheral switch - \$310.00
- ISDN line installation - \$504.00
- ISDN line monthly charges - \$112.92 x 12 = \$1,355.04 (Nevada Bell Fee)
- Cat 5 wire - \$4,980.00
- Inter duct - \$1,000.00
- Cat 5 patch panel - \$540.00
- Three video visitation stations - \$7,415.00
- Installation of all systems - \$3,192.00

It was further ordered that sole-source purchase authorization be approved; and that the Purchasing and Contracts Administrator be authorized to execute an agreement with DataPoint, the only vendor of the technology in the existing video visiting system.

**99-651 ACCEPT FEDERAL GRANT AND TRANSFER FUNDS FOR CONSTRUCTION OF A CIVIL PROTECTIVE CUSTODY BUILDING - SHERIFF'S OFFICE**

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, it was ordered that a reimbursement grant in the amount of \$510,560.00 from the United States Department of Justice, Bureau of Justice Assistance, for costs associated with the processing and detention of illegal aliens, be accepted.

It was further ordered that the transfer of \$250,000.00 from the Sheriff's Department to Fund 092, to be used for construction of the Civil Protective Custody (CPC) building be authorized, and the Comptroller directed to make the necessary account adjustments.

**99-652 BILL NO. 1248 - AMENDING CHAPTER 15 - COPYING COSTS - AND RESOLUTION DIRECTING DEPARTMENTS TO POST COSTS**

Bill No. 1248 entitled "AN ORDINANCE - AMENDING THE WCC BY REPEALING A PORTION OF SECTION 15.380 WHICH ESTABLISHED A FEE OF 15 CENTS PER COPY FOR COPIES MADE ON COPYING MACHINES AND EXECUTION OF RESOLUTION DIRECTING COUNTY DEPARTMENTS TO POST COPYING COSTS FOR PUBLIC RECORDS" was introduced by Commissioner Sferrazza, the title read to the Board, and legal notice for final action of adoption directed.

On motion by Commissioner Short, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that the following

Resolution be adopted and Chairman Galloway be authorized to execute.

**RESOLUTION DIRECTING COUNTY DEPARTMENTS TO POST COPYING COSTS FOR PUBLIC RECORDS**

WHEREAS, the 1997 Nevada Legislature enacted and the Governor signed law into law A.B. 214 which made various changes to Nevada law regarding the cost for copying public records; and

WHEREAS, a portion of A.B. 214 was codified as NRS 239.052 which provides in part that except as otherwise provided by statute or regulation, a governmental entity shall not charge a fee for providing a copy of a public record which exceeds the actual cost to the governmental entity to provide the copy; and

WHEREAS, NRS 239.052 also provides that a governmental entity must prepare and maintain a list of the fees that it charges at each office in which the governmental entity provides copies of public records and to post, in a conspicuous place at each office in which copies of public records are provided a legible sign or notice which states the fee being charged to provide the copy of the public record, or the location at which a list of each fees for copies may be obtained; and

WHEREAS, as Washoe County maintains public offices throughout the county and at many of those locations the public may request a copy of public record; and

WHEREAS, Washoe County Code section 15.380 provides that copies made on copy machines must be charged at 15 cents a copy, but that reductions may be made for volume; and

WHEREAS, NRS 239.052 becomes effective on July 1, 1999;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Washoe County as follows:

1. That each county department that has members of the public come to its offices to obtain copies of public records is directed to post a notice which states the fee(s) charged by that department for various public records.
2. That notwithstanding the provisions of county code as the provisions of State law as set forth in NRS 239.052 are preemptive, and unless a different fee is established by statute or regulation, on and after July 1, 1999, the costs for copying public records not exceed actual costs.

**99-653 RESOLUTION - JOB OPPORTUNITIES IN NEVADA**

Upon recommendation of Tina Nappe, Executive Director, Private Industry Council & Job Training Board, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that the Resolution Authorizing the Cooperative Agreement Creating Nevada Works be adopted and Chairman Galloway authorized to execute.

It was further ordered that Joanne Bond be appointed as Washoe County's representative on the Private Industry Council and Job Training Board of Northern Nevada and that the Administrative Agreement between JOIN/Nevada Works and Washoe County concerning fiscal, personnel, and legal services be approved and Chairman Galloway be authorized to execute.

**RESOLUTION AUTHORIZING THE COOPERATIVE AGREEMENT CREATING NEVADA WORKS**

WHEREAS, thirteen Northern Nevada Counties are all parties to a Cooperative Agreement dated July 12, 1985, which created a separate, public entity known as Job Opportunities in Nevada (JOIN), an entity which operated job training programs under the Job Training Partnership Act of 1982, Public Law 97-300, referred to as "JTPA"; and

WHEREAS, the 105th Congress enacted, and the President signed into law, the Workforce Investment Act of 1998, Public Law, Public Law 105-220, hereinafter referred to as "WIA"; and

WHEREAS, it is the purpose of the WIA to provide federal funds for workforce investment activities, through statewide

and local workforce investment systems, that increase the employment, retention, and earnings of participants, and increase occupational skills attainment by participants, and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation; and

WHEREAS, pursuant to the WIA, the chief elected officials in the local areas, and based upon criteria established by the governor of the state and the state board, are to appoint members to local workforce investment boards and those chief elected officials are responsible for carrying out other responsibilities assigned under the WIA; and

WHEREAS, the WIA authorizes that in a local area which includes more than 1 unit of general local governments, the chief elected officials of such units may execute an agreement that specifies the respective roles of the individual chief elected officials; and

WHEREAS, the purpose of the Cooperative Agreement is to establish a separate, legal and administrative public entity to coordinate the performance of responsibilities of the chief elected officials as set forth in the WIA for the Northern Nevada Service Delivery Area, to be the recipient of federal funds under the WIA, and which entity would also coordinate the activities of the local workforce investment board; and

WHEREAS, the changes brought about by the WIA necessitate changes in the entity formally known as JOIN, and this Agreement is intended to and does supersede the Cooperative Agreement dated July 12, 1985 among the thirteen county participants; and

WHEREAS, NRS 277.110 and 277.120 provide that any power, privilege or authority exercised or capable of exercise by a public agency of the state may be exercised by two or more public agencies and that a separate legal or administrative entity may be established to conduct the joint or cooperative undertaking; and

WHEREAS, the establishment and furtherance of workforce investment programs is determined to be a proper governmental function which may be exercised jointly by the thirteen county participants that are parties to this Agreement; and

WHEREAS, the parties hereto desire to develop the most effective programs to deal with the employment and unemployment problems of residents of Northern Nevada, and they have determined that such issues can best be resolved and such federal funds may be best administered by a separate legal and administrative entity; and

WHEREAS, the execution of this Cooperative Agreement will provide operational framework for administration of and responsibility for these federal funds; and

WHEREAS, each party shall indicate its desire to enter into the Cooperative Agreement by formal resolution of the governing body of each of the respective parties;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Washoe County that it authorizes, approves and ratifies the Cooperative Agreement for the Creation of Nevada Works.

**99-654 RESOLUTION ADOPTING THE SUN VALLEY AREA PLAN (CPA98-SUN-2) A PART OF THE WASHOE COUNTY COMPREHENSIVE PLAN (COMMUNITY DEVELOPMENT)**

Upon recommendation of Cynthia Albright, Community Development, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Galloway be authorized to execute.

**RESOLUTION**

ADOPTING THE AMENDED SUN VALLEY AREA PLAN (CPA98-SUN-2), A PART OF THE WASHOE COUNTY COMPREHENSIVE PLAN

WHEREAS, Section 278.150 and 278.210, Nevada Revised Statutes, specifies that the Washoe County Planning Commission may prepare, adopt and amend a master (comprehensive) plan for all or any part of the County, subject to County Commission

approval;

WHEREAS, The Washoe County Planning Commission has found that the SUN VALLEY AREA PLAN, a part of the Washoe County Comprehensive Plan, and the most recent amendment, provides a long-term general plan for the development of the County including the subject matter currently deemed appropriate for inclusion in the Comprehensive Plan;

WHEREAS, Section 278.220, Nevada Revised Statutes, specifies that the Board of County Commissioners of Washoe County, Nevada, may adopt and endorse plans for Washoe County as reported by the Planning Commission, in order to conserve and promote the public health, safety and general welfare;

WHEREAS, A public hearing on the adoption of the Washoe County Comprehensive Plan, including the SUN VALLEY AREA PLAN, was held on May 21, 1991, with the most recent amendment to the SUN VALLEY AREA PLAN, being held on January 12, 1999, by the Board of County Commissioners of Washoe County, Nevada;

WHEREAS, At the conclusion of the public hearing, the Board of County Commissioners endorsed the amendment to the SUN VALLEY AREA PLAN, a part of the Washoe County Comprehensive Plan, pursuant to Section 278.0282, Nevada Revised Statutes, for conformance review with the Truckee Meadows Regional Plan;

WHEREAS, A public hearing for the review of conformance of the Washoe County Comprehensive Plan, including the SUN VALLEY AREA PLAN, was first held on October 23, 1991, with the most recent amendment to the SUN VALLEY AREA PLAN, being held on June 9, 1999, by the Truckee Meadows Regional Planning Commission, at which time the plan was deemed in conformance with the Truckee Meadows Regional Plan; and

WHEREAS, The amendment to the SUN VALLEY AREA PLAN, a part of the Washoe County Comprehensive Plan, which is in conformance with the Truckee Meadows Regional Plan, has completed all the necessary requirements for adoption as specified in the Nevada Revised Statutes and Article 820, Amendment of Comprehensive Plan, of the Washoe County Development Code; now therefore it is hereby

RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY, NEVADA, that the Board does hereby adopt and endorse the amended SUN VALLEY AREA PLAN, a part of the Washoe County Comprehensive Plan, to serve as a guide for the orderly growth and development of Washoe County, Nevada.

#### **99-655 ADOPTION OF THE FISCAL YEAR 2000-2004 CAPITAL IMPROVEMENTS PROGRAM - COMMUNITY DEVELOPMENT**

Upon recommendation of Kim Carlson, CIP Coordinator, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the FY 2000-2004 Capital Improvements Program be adopted.

#### **99-656 RESOLUTION EXTENDING MORATORIUM - COMMUNITY DEVELOPMENT**

Upon recommendation of Michael Harper, Special Projects Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Galloway be authorized to execute.

#### **RESOLUTION EXTENDING A MORATORIUM ON THE ACCEPTANCE, PROCESSING AND APPROVING OF ADULT BUSINESS LICENSES, INCLUDING CABARET LICENSES FOR ESTABLISHMENTS WHERE ADULT ENTERTAINMENT IS PROPOSED, AND OTHER MATTERS PROPERLY RELATING THERETO**

WHEREAS, the processing by the County of an application for a cabaret license in 1998 where the proposed entertainment was to be "adult" made it clear that the County code is lacking in provisions regulating said businesses; and

WHEREAS, there have been indications that additional adult businesses and/or entertainment establishments are being planned for the unincorporated area of Washoe County; and

WHEREAS, the welfare of the community, and particularly the youth in the unincorporated area of Washoe County, is in

jeopardy if said adult businesses are not regulated to both insulate the community from the known secondary effects of said businesses while at the same time allowing freedom of expression as guaranteed to the people by the 1st Amendment to the U.S. Constitution; and

WHEREAS, it is necessary for the Board of Washoe County Commissioners to revise the Washoe County code to comport with the current 1st Amendment criteria and, simultaneously, regulate adult businesses and entertainment establishments to allow their integration into the community in concert with current community standards; and

WHEREAS, the above findings led the Board of Washoe County Commissioners to adopt a resolution on October 13, 1998 imposing a moratorium for a period of nine months on the acceptance, processing and approving of adult business licenses, including cabaret licenses for establishments where adult entertainment was proposed; and

WHEREAS, the Board of Washoe County Commissioners has provided direction on the content of revised regulations for adult businesses and/or entertainment establishments at a workshop held on May 17, 1999; and

WHEREAS, the Board of Washoe County Commissioners has further directed that a draft of the revised regulations be reviewed by the duly appointed citizens' advisory boards in Washoe County and other interested parties including current operators of adult businesses and/entertainment establishments before a final revision of the regulations addressing adult businesses and/entertainment establishments is scheduled before the Board of Washoe County Commissioners for their consideration and action; and

WHEREAS, the present moratorium on the acceptance, processing and approving of adult licenses, including cabaret licenses for establishments where adult entertainment is proposed, will expire before all citizens' advisory boards can be provided the opportunity to review a draft of the proposed regulations; and

WHEREAS, The Board of Washoe County Commissioners deems it necessary to extend the moratorium presently in place on the acceptance, processing and approving of adult licenses, including cabaret licenses for establishments where adult entertainment is proposed, in order to provide an adequate time for review and comment on draft revised regulations that comport with the current 1st Amendment criteria and, simultaneously, regulate adult businesses and entertainment establishments to allow their integration into the community in concert with current community standards;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Washoe County that it is concerned for the welfare of the community due to the lack of even minimum regulation of adult businesses and entertainment establishments in the Washoe County code;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Washoe County that the moratorium on the acceptance, processing or approval of applications made for businesses and establishments where adult entertainment is intended to be present is extended for a period of four (4) months from the date of the expiration of the original Resolution;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Washoe County that during said extended moratorium period the duly appointed citizens' advisory boards and other interested parties shall provide an opportunity to review and provide comments on regulations for adult businesses and entertainment establishments that will be scheduled for ultimate adoption by the Board;

BE IT FURTHER RESOLVED that said moratorium shall not affect the transfer during said period pursuant to existing code of existing licenses for businesses other than those licensed as adult businesses.

**99-657 FACILITY FUNDING PLAN - JUVENILE JUSTICE CENTER - FINANCE DEPARTMENT**

Upon recommendation of John Sherman, Finance Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Galloway ordered that the following facility funding plan for a Juvenile Justice Center, be approved.

Fiscal Year 1999/2000 Budget \$1.5million  
Fiscal Year 2000/2001 State Appropriation (AB 330) \$3.0 million  
Fiscal Year 1998/1999 Third Quarter Salary Savings \$0.6 million  
Mill Street Property (current appraisal) \$4.6 million  
Debt Financing \$5.0 to \$10.6 million

Total Project Funding \$14.7 to \$20.3 million

It was noted that this will begin the process to commit Washoe County to spend \$9,690,000 in pay-as-you-go funding and incur \$5 million to \$10.6 million in ten-year medium term financing to build a Juvenile Justice Facility at an estimated cost of \$14.7 to \$20.3 million.

**99-658 ADOPTION OF RESOLUTION - PAYMENTS TO ELECTED OFFICIALS INELIGIBLE FOR PARTICIPATION IN PERS - DISTRICT ATTORNEY'S OFFICE**

Upon recommendation of Madelyn Shipman, Assistant District Attorney, on motion by Commissioner Sferrazza, seconded by Commissioner Short, which motion duly carried, with Commissioners Bond & Shaw abstaining, it was ordered that the following resolution be adopted and Chairman Galloway be authorized to execute:

**A RESOLUTION** PROVIDING FOR PAYMENTS TO ELECTED WASHOE COUNTY OFFICERS INELIGIBLE FOR PARTICIPATION IN THE PUBLIC EMPLOYEES RETIREMENT SYSTEM IN THE AMOUNT EQUIVALENT TO THE DIFFERENCE BETWEEN CONTRIBUTIONS TO SOCIAL SECURITY AND THE AMOUNT OF CONTRIBUTIONS PAID INTO THE PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR AN ELECTED OFFICER ELIGIBLE FOR PARTICIPATION

WHEREAS, NRS 286.293 requires elected officials and persons appointed to elective positions to participate in the Public Employees Retirement System (hereinafter "PERS" or "system"); and

WHEREAS, NRS 286.297 excludes from participation in PERS persons receiving retirement benefits from the system; and

WHEREAS, participation in PERS constitutes a benefit of elective office that has monetary value; and

WHEREAS, it is desirable that all elected Washoe County officers receive full compensation and benefits from Washoe County and, in the case of county commissioners, equal compensation and benefits to those received by other county commissioners from Washoe County; and

WHEREAS, Section 8 of Assembly Bill 189, enacted by the 1999 Nevada Legislature, provides that a local government may equalize retirement benefits to its elected officers, otherwise ineligible for participation in PERS, by way of a monetary contribution to a retirement account; and

WHEREAS, Section 8 of Assembly Bill 189 is effective July 1, 1999.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners Washoe County desires that all elected County officers be provided retirement benefits equivalent in dollar amounts to the amount of contribution required to be paid by the County to PERS on behalf of participating elected officers; and

BE IT FURTHER RESOLVED that County officers ineligible for participation in PERS be provided in a manner as determined by the Comptroller such dollar amounts equivalent to the difference between any amounts paid on behalf of said officer to Social Security and the amount that would have been contributed to PERS were said officers eligible for participation in PERS; and

BE IT FINALLY RESOLVED, commencing July 1, 1999, that the Comptroller deposit in a retirement account, as same is designated by an elected officer who is otherwise ineligible for participation in PERS, a contribution in an amount not to exceed the amount of the difference between the amount contributed on behalf of said officer to Social Security (if applicable) and the amount that the County would pay to the system on behalf of a participating officer who serves in the same office.

\* \* \* \* \*

3:00 - 3:08 p.m. - Commissioner Sferrazza temporarily left the meeting.

\* \* \* \* \*

**99-659 LEGISLATIVE UPDATE**

The legislative lobbying team comprised of Pat Coward and Joan Lambert of Carrara-Nevada, and the following staff members: May Shelton, Social Services, Jim Nadeau, Sheriff's Office, Gemma Greene Waldron and Madelyn Shipman of the District Attorney's Office, and Lisa Gianoli, Finance, presented the final disposition report on the 1999 legislative session concerning bills affecting Washoe County.

Mr. Coward acknowledged the valuable assistance of the many staff members who testified on legislation in their particular field of expertise complimenting them by name and listing their contributions. He then gave an overview of the session stating that there were over 100 more bills this year than in the 1997 session to be dealt with in 6 weeks less time; that 49 percent of the bills became, or will become, law; that the 120 day limit with various deadlines along the way was a very stressful situation due to the sheer volume and the immediacy of necessary action; and that all in all, the team did an outstanding job.

Ms. Shelton discussed the bills that affect Social Services, Health Assistance, Medicaid, and Child Protective Services explaining new provisions and the impacts on Washoe County.

Jim Nadeau talked about legislation affecting the Sheriff's operation and the detention facility stating that one of the battles they lost was that category "E" felons will now be sentenced to the County Jail for up to one year, which is going to have an impact on the jail. Commissioner Sferrazza asked how many new things became crimes and what they are. Capt. Nadeau stated that he will be preparing a detailed report for the Board concerning that.

Ms. Gianoli stated that an important bill that was lost was the redistricting bill; that the biggest accomplishments were getting the \$3,000,000 for a new Wittenberg Hall and getting the Drug Court bill passed; and that, on bills on which the Board took positions, staff was pretty successful in getting changes requested by the Board accomplished, reaching suitable compromises, or getting Washoe County out of something.

Ms. Shipman discussed the new procedures for putting questions on the ballot, new requirements concerning adopting ordinances/regulations that impact businesses, legislation concerning placement of mobile/manufactured homes in residential areas, the tax for the Incline hospital and park construction taxes.

Ms. Waldron stated that her task was keeping track of all new crime legislation and she reported on new regulations concerning discovery, DUI-controlled substances, the bail bond bill, family/child support, reporting of crimes, school property crimes, etc. She and Commissioner Sferrazza discussed the new law regarding reporting of crimes at length.

Ms. Lambert explained the rules that have been established for the next session (2001) stating that Washoe County will only be allowed 10 BDR's, but NACO's number has been increased from 10 to 20, and work will have to begin earlier to prepare for the next session. She also described the interim studies, many of which will impact Washoe County, and committees that will be on-going and stated that there appears to be a trend of doing more studies and having more technical advisory committees.

Chairman Galloway asked several questions regarding how it will be determined whether a new ordinance or regulation will have an impact on businesses and Ms. Shipman responded.

Katy Simon, County Manager, stated that she has received a letter from Senator Raggio in which he compliments the Washoe County lobby team and staff's representation of Washoe County which she would like to share with the Board and with the team. She also stated that staff will be coming back to the Board with additional information on the disposition of bills as well as any impacts on the County's budget or other implications.

\* \* \* \* \*

4:15 p.m. The Board recessed.

5:00 p.m. The Board reconvened with all members present except for Commissioner Sferrazza.

\* \* \* \* \*

**99-660 PUBLIC HEARING - RESOLUTION TO AUGMENT BUDGET - COMMUNITY DEVELOPMENT**

5:00 p.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on June 11, 1999, for consideration and adoption of a resolution to augment the fiscal year 1998-1999 General Fund budget in the amount of \$57,071 in order to appropriate previously unbudgeted resources for use by the Washoe County Department of Community Development to cover the purchase of a trackless tractor with snowblower and sweeper attachment. Proof was made that due and legal Notice had been given.

Mike Harper, Special Projects Manager, Department of Community Development, provided brief background information and stated that this will have no impact on the General Fund as the funds come from fees that were collected through the Tahoe Regional Planning Agency process.

Chairman Galloway opened the public hearing by calling on anyone wishing to speak concerning this matter. There being no response, the public hearing was closed.

Upon recommendation of Mr. Harper, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that:

1. The augmentation of \$57,071.00 of the revenue account 1151407D-5194 and the augmentation of expenditure account 1151407D-7849 to cover the purchase of a trackless tractor with snowblower and a sweeper attachment, as described in the agenda memorandum, be authorized;
2. Publication of the Notice of Intent to augment the revenue and expenditure budget of the Department of Community Development be acknowledged; and
3. The following resolution augmenting the Department of Community Development's budget be adopted and Chairman Galloway be authorized to execute:

**A RESOLUTION TO AUGMENT THE GENERAL FUND (FUND 001)**

WHEREAS, the General Fund was established to account for both revenues and expenditures not specifically authorized in another fund; and

WHEREAS, the County has identified a need for capitol expenditure in the Lake Tahoe portion of the County that was not identified in the approval of the Department of Community Development's adopted budget for FY 98/99 that can be funded from offsetting unbudgeted revenue; and

NOW, THEREFORE, BE IT RESOLVED BY THE WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. The budget of the General Fund be augmented as follows:

Increased Expenditure	Appropriation Amount
1151407D-7849 IV Commercial	\$57,071

Increased Revenue  
1151407D-5194 IV Commercial

Appropriation Amount  
\$57,071

Section 2. This resolution is effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, the Comptroller, and the Finance Division within 30 days.

**99-661 OUTDOOR FESTIVAL LICENSE APPLICATION - 1999 RENO- TAHOE OPEN GOLF TOURNAMENT - COMMUNITY DEVELOPMENT**

5:00 p.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on June 4, 1999, to consider the application submitted by Reno-Tahoe Open Foundation for an outdoor festival license for the 1999 Reno-Tahoe Open Golf Tournament, a PGA sanctioned event to be held at Montreux Golf and Country Club on August 23--29, 1999. Proof was made that due and legal Notice had been given.

Leslie Roylance, Department of Community Development, was present to respond to questions.

Chairman Galloway opened the public hearing by calling on anyone wishing to speak regarding this matter. There being no response, the public hearing was closed.

Upon recommendation of Ms. Roylance, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Galloway ordered that the festival license for the 1999 Reno-Tahoe Open Golf Tournament be granted subject to the following conditions:

COMPLIANCE WITH THE CONDITIONS OF THIS LICENSE IS THE RESPONSIBILITY OF THE APPLICANT, HIS SUCCESSOR IN INTEREST, AND ALL OWNERS, ASSIGNEES, AND OCCUPANTS OF THE PROPERTY AND THEIR SUCCESSORS IN INTEREST. FAILURE TO COMPLY WITH ANY CONDITIONS IMPOSED IN THE ISSUANCE OF THE LICENSE MAY RESULT IN THE INSTITUTION OF REVOCATION PROCEDURES.

WASHOE COUNTY RESERVES THE RIGHT TO REVIEW AND REVISE THE CONDITIONS OF THIS APPROVAL SHOULD THEY DETERMINE THAT A SUBSEQUENT LICENSE OR PERMIT ISSUED BY WASHOE COUNTY VIOLATES THE INTENT OF THIS APPROVAL.

APPLICANT/LICENSEE SHALL SUBMIT ALL REQUIRED PLANS, PERMITS, DOCUMENTATION, ETC. TO THE IDENTIFIED RESPONSIBLE COUNTY PERSONNEL BY AUGUST 1, 1999 . THE BUSINESS LICENSE DIVISION SHALL BE PROVIDED PROOF OF SATISFACTION OF ALL CONDITIONS BY AUGUST 10, 1999, FROM THE APPLICANT/LICENSEE AND/OR RESPONSIBLE COUNTY PERSONNEL IN ORDER FOR THE FESTIVAL PERMIT TO BE ISSUED 10 DAYS PRIOR TO THE STATED DATE OF AUGUST 23, 1999.

**GENERAL CONDITIONS**

**I. Police Protection (Sheriff) (Staff contact: Sgt. John Spencer, 328-3373)**

A. Applicant/licensee will contract with a private security firm licensed in the State of Nevada and all security personnel will have current Washoe County security guard work permits. The number and type of security personnel to provide for the preservation of order and protection of persons and property in and around the place of the event shall be determined and specified by the Sheriff.

B. Applicant/licensee will also be responsible for all costs incurred by the Washoe County Sheriff's Office (WCSO) to provide police protection for the event and the community. To insure personnel and equipment costs are met by the licensee, a cash bond of the estimated cost will be required to be placed on the deposit or bond prior to the start of the event.

C. Private security personnel will have radio communication with the WCSO as all times and authority and control of this augmented security force will be subordinate to all on-scene law enforcement personnel.

D. Vehicle and pedestrian access controls need to be established.

E. Hours of operation should be enforced according to Washoe County Code (WCC) 25.293.

F. Centrally located sites for a command post and staging area for the Sheriff's Office will be provided, including power and telephone service.

II. Water Facilities: (District Health) (Staff contact: John Fuller, 328-3743) The following conditions regarding potable water supply shall be met subject to the approval of District Health:

A. The applicants shall provide at least 3 gallons of potable water per person per day.

B. All potable water shall meet the drinking water standards and be from an approved source.

C. All potable water shall be stored and distributed in a manner that prevents contamination.

III. Food concessions and attendant sanitary facilities: (District Health) (Staff contact: John Fuller, 328-3743)

A. All Temporary Food Operations shall conform to Section 170 of the District Board of Health Regulations Governing Food Establishments, to the approval of District Health.

B. Contact names and cell phone numbers of the persons that will interact with staff: event organizer, food and beverage manager, electrical, sanihut, daily on-site charitable person in charge of solid waste removal shall be provided to District Health prior to issuance of the license. Applications for temporary food permits shall be received by District Health by August 1, 1999.

C. Applicant will provide the date the temporary food applications will be received by the District Health Department. Allocations should be received a month prior to the event.

D. Promoters shall make facilities available to temporary food operations for sanitizing utensils and equipment.

E. Applicant shall provide locations of the grease receptacle which are acceptable to District Health.

IV. Sanitation facilities: (District Health) (Staff contact: John Fuller, 328-3743)

A. All wastewater shall be stored and disposed of in accordance with the District Board of Health Regulations Governing Sewage, Wastewater and Sanitation to the approval of District Health.

B. The minimum required sanitation facilities must be approved by District Health and are:

1. 120 potable toilets, serviced twice per day

2. Twelve hand washing stations, serviced twice per day

3. Twelve 250-gallon holding tanks for gray water storage, serviced twice per day.

4. Provisions for dumping or pumping out RV and Food Vender holding tanks.

C. Wastewater must be discharged into a sanitary sewer. The applicant must indicate the locations of the holding tanks to the approval of District Health.

V. Medical Facilities: (District Health) (Staff contact: John Fuller, 328-3743)

A. The applicant shall submit an emergency medical service operation plan in accordance with the District Board of Health Guidelines for EMS Coverage for Mass Gatherings.

VI. Access and Parking Control (Public Works): (Staff Contact: Clara Lawson, 328-3603)

A. A traffic analysis is required to the satisfaction of the County Engineer.

The following are minimum elements to be included.

1. Justification of the higher occupancy rate of the 2.6 people per vehicle, versus the 2.0 people per vehicle used in the application process.
2. Peak hour volume and distribution of traffic: Include an explanation of the methods used to establish peak hour and distribution figures.
3. Impacts on existing traffic: Existing counts from NDOT and turning movement counts from private consultants may be used. If enough information is not available the applicant will obtain sufficient data.
4. Mitigation measures: Hotel shuttles, police flagging, traffic signal timing changes, traffic control signs, are some of the mitigation measures that may be used

B. Additional detail is required for the access and parking control including:

1. Location and access of each of the parking lots.
2. Location and width of access roads and driveways.
3. Fire access.
4. Bus pick-up points and route.
5. Interior parking layout including flagger locations, traffic control devices, direction of travel if applicable and striping.
6. Number of vehicles for each parking lot.
7. A grading permit is required for grading.

C. All information requested shall be provided to the Public Works Department for approval no later than August 1, 1999.

VII. Illumination (Building and Safety): (Staff contact: Tim Kay, 328-2020)

A. Applicant must apply for permits for power provision from the Building and Safety Department.

VIII. Bonds and Insurance (District Attorney/Risk Management): (Staff contact: Carol Musumeci, Risk Management, 328-3711)

- A. Washoe County must be named as Additional Insured on all policies required or procured for this event to the approval of Risk Management.
- B. The tour shall provide General Liability insurance with limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Washoe County also requires umbrella liability limits of \$5,000,000.
- C. Applicant must provide evidence of Workers Compensation coverage.
- D. Applicant must provide Automobile Liability Insurance with a limit of \$1,000,000 Combined Single Limit.
- E. The policies provided by the sponsor must be endorsed so that the coverage provided to the County is primary as respects this event.

F. The carriers providing coverage for the tour and all subcontractors must be licensed and admitted in the State of Nevada to the approval of Risk Management.

G. The sponsor will have all volunteers sign a waiver, which must be reviewed and approved by Risk Management before it is distributed.

H. Copies of all executed waivers shall be filed with Risk Management no later than August 22, 1999.

I. The applicant will be responsible for total clean up of the site. A performance bond specifying this license securing the cleanup and restoration of the site to pre-event condition shall be required in the amount of \$50,000 to the approval of Risk Management.

J. The site will be inspected by and approved as to the adequacy of cleanup by District Health, Building and Safety and Community Development prior to release of performance bonds by Risk Management.

IX. Fire Protection (Nevada Division of Forestry) (Staff contact: Rich Riolo, 849-2376) The following conditions shall be met subject to the approval of the Forestry Division:

A. Applicant must provide certifications for the fire retardant used in the concession tents.

B. Fire extinguishers must be provided for tents, cooking areas and on-site parking areas.

C. Applicant must provide a schematic of the location of generators and associated electrical wiring.

X. Other:

A. Solid Waste Disposal (District Health) (Staff contact: John Fuller, 328-3743)

1. Applicant must indicate the location of dumpsters to the approval of District Health and Reno Disposal Company.

2. Applicant must provide a resource recovery plan to the approval of District Health. If the event is generating a sufficient amount of cardboard, then it needs to be recovered through recycling. Cardboard and aluminum will be required to be recycled at events where attendance is expected to be over 5,000 in accordance with Washoe County District Health Department Temporary Food Regulation, Section 170.530.

**MANAGER'S/COMMISSIONERS' COMMENTS**

Chairman Galloway stated that he will talk to Commissioner Sferrazza concerning the USPS mail sorting hub at the airport and how he wants to bring the matter to closure; and whether Commissioner Sferrazza wants the item on a future agenda.

Commissioner Bond requested a status report on the Lemon Valley fire house. She further stated that if there is going to be a CIP coordinator on the new juvenile hall, she would like to suggest that Bob Hall be considered.

Commissioner Shaw asked about the progress on getting a new General Services Director. Ms. Simon stated that there are two people still in the running; that she is working on reference checks; and that she hopes to have a recommendation to the Board on July 13.

Commissioner Short noted that the Airport Advisory Committee meeting is tomorrow (June 23, 1999) at 5:30 p.m. at the Peppermill and suggested that the Commissioners attend so they can get the facts from the experts.

\* \* \* \* \*

There being no further business to come before the Board, the meeting adjourned at 5:08 p.m.

JIM GALLOWAY, Chairman  
Washoe County Commission

ATTEST: AMY HARVEY, County Clerk

JUNE 22, 1999 PAGE 386  
PAGE 423 JUNE 22, 1999